All information will be treated with the strictest confidence. Please complete ALL sections of this form. Gaps in this form may render your application is not accepted.

***Please answer all questions.***

|  |  |
| --- | --- |
| Name |  |
| Telephone |  |
| E-mail address |  |
| Where did you hear about this position? |  |

|  |
| --- |
| **Personal Motivation**  *With reference to the job description, please explain why you are applying for this position and why you think you would be a good fit for the role*. |
|  |

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| --- | --- | --- | --- |
| **Work Experience**  *Please detail your experience which is relevant to this role (e.g. managing multi-partner programmes, coordinating teams, etc.) – add rows as may become necessary* | | | |
| Organization | Experience (role, responsibilities & achievements) | Dates | Reference person (name, position, email & phone number) |
|  |  |  |  |
|  |  |  |  |
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| --- | --- | --- |
| **Education**  *Please provide details of your education which is relevant to this position*.  *Add rows as may become necessary* | | |
| Subject | Level | Date |
|  |  |  |
|  |  |  |
|  |  |  |

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| **Skills and Experience**  *Please provide specific examples which demonstrate your skills and experience in the following areas:* |
| **Experience in set up monitoring and evaluation workplan, budgeting, and implementation systems** |
|  |
| **Experience in working as member of a team, training other team members or staff to develop joint programming, joint implementation and cross-team capacity development for monitoring, accountability and learning purposes.** |
|  |
| **Experience in setting up MEL Systems for a project.** |
|  |
| **Experience extending support beyond MEL e.g., community mobilization, behaviour change interventions and community outreach interventions** |
|  |
| **Experience in developing and delivering quantitative and qualitative tools to gather accurate data, undertake data quality assessments for accurate and timely evidence-based decision-making.** |
|  |
| **Experience in conducting data analysis – including software packages of analysis familiar in. Experience in conducting MEAL activities for climate change related programs. Experience on conducting MEAL activities for education programs** |
|  |
| **High level of professional and ethical conduct, and awareness of child safeguarding policies and procedures** |
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|  |  |
| --- | --- |
| **If you are selected for this position, when would you be available to start?** |  |

|  |  |  |
| --- | --- | --- |
| **References**  *Please supply the contact details of two referees, including previous employers or others who have knowledge of your experience and suitability to work with children.*  *In line with Link's Child Safeguarding and Vulnerable Adult policy, we will ask consent to gain information on a person's convictions/ pending disciplinary proceedings, i.e. criminal record checks, if a candidate is successful.* | | |
|  | **Referee 1** | **Referee 2** |
| Name: |  |  |
| Organisation: |  |  |
| Relationship to you: |  |  |
| Email address: |  |  |
| Phone number: |  |  |

|  |
| --- |
| **Additional Information**  *Please provide any additional information relevant to your application* |
|  |

If asked for interview, candidates should bring documentation with them to show that they are fit for the role. This may include evidence from prior roles, evidence of police checks, or relevant certificates. Please be aware that we will undertake independent verification of these documentation and falsification of documentation can lead to prosecution by relevant authorities and disqualification from consideration for the post.